



Brighton & Hove City Council

DRAFT COMMITTEE WORK PROGRAMME Edition 10

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

To be Published 03 January 2018

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for January 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 25 JANUARY - 4.00PM				
66419	<p>Business Rates Retention Forecast 2018/19 <i>All Committee Decisions</i> Agree the NNDR1 form for 2018/19 and retained business rates income to be included in the 2018/19 budget</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		Report of: Report Author:
66417	<p>Council Tax Base 2018/19 <i>All Committee Decisions</i> Approving the tax base to be used in the budget for calculating the level of council tax in 2018/19</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		Report of: Report Author:
61485	<p>Progress Update on Establishing a Museums Trust <i>All Committee Decisions</i> To update on work to establish a trust to manage the Council's museum sites and to care for and develop its museum collections.</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Val Birchall Tel: 01273 292571

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66730	<p>Workplace Wellbeing in the Council <i>All Committee Decisions</i> A report to update PR&G on the work that is underway to improve our offer to employees with regard to wellbeing and mental health</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		Report of: Report Author:
61615	<p>Community Asset Transfer Policy <i>All Committee Decisions</i> Seeks a recommendation to the PR</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Andrew Batchelor Tel: 01273 291441
66507	<p>Grant of new leases Shoreham Airport <i>All Committee Decisions</i> Further report on grant of four new leases at Shoreham Airport</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Robert Crossan Tel: 01273 291442, Jessica Hamilton Tel: 01273 291461

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66902	<p>Royal Pavilion and Museums Trust Arrangements <i>All Committee Decisions</i> To seek approval for the transfer of the RPM to trust, the principles of the contract for services (including collections management), property leases, staff transfer and business transfer agreement, and delegated authority to conclude negotiations and finalise the necessary agreements to enable transfer on 1st April 2018.</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Val Birchall Tel: 01273 292571</p>
66874	<p>Disposal of 43 Belmont Street and Adjacent Land <i>All Committee Decisions</i> Disposal of surplus redevelopment site.</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	25 Jan 2018		<p>Report of:</p> <p>Report Author:</p>
67086	<p>Disposal of 43 Belmont Street and Adjacent Land (Part 2) <i>All Committee Decisions</i></p> <p><i>Wards affected: St Peter's & North Laine</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jenna Cafolla</p>
66994	<p>Disposal of 54 London Road <i>All Committee Decisions</i> Recommendation to sell 54 London Road and retain the capital receipt for reinvestment into the commercial property portfolio</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jessica Hamilton Tel: 01273 291461</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
67090	<p>Disposal of 54 London Road (Part 2) <i>All Committee Decisions</i></p> <p><i>Wards affected: St Peter's & North Laine</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jessica Hamilton Tel: 01273 291461</p>
66920	<p>Land at West Blatchington Primary School: Development Agreement with the Secretary of State for Communities and Local Government and 125 year lease for the purpose of providing a permanent site for King's School <i>All Committee Decisions</i></p> <p>The purpose of this report is to seek the Committee's approval to enter into a 125 year lease with the Secretary of State for Communities and Local Government at a peppercorn rent for land at West Blatchington Primary School</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Angela Dymott Tel: 01273 291450</p>
67098	<p>Constitutional amendments to provide for direct delegations to Field Officers <i>All Committee Decisions</i></p> <p>A Report proposing amendments to the Scheme of Delegations to Officers in order to delegate powers directly to the new Field Officer roles (Note: this will be required if NICE Committee approve proposals for the Field Officer role at their meeting on 22/01/18).</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
67103	<p>Grant of new leases Shoreham Airport <i>All Committee Decisions</i> Proposal for the grant of four new leases at Shoreham Airport</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Angela Dymott Tel: 01273 291450, Max Woodford</p>
67107	<p>Grant of new leases Shoreham Airport PART 2 <i>All Committee Decisions</i> Grant of four new leases at Shoreham Airport PART 2</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Robert Crossan Tel: 01273 291442, Angela Dymott Tel: 01273 291450, Max Woodford</p>
67121	<p>Life Events Fees & Charges 2018/19 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Paul Holloway Tel: 01273 292005</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
67225	<p>Local Authority kennels <i>All Committee Decisions</i> The Environmental Protection Act 1990 imposes on local authorities a statutory duty to care for stray dogs. This is currently provided by in-house animal wardens using private kennels in Crawley and an out of hours service based in Hailsham. The proposal is to end both contracts and build and provide in-house kennels at Hangleton Bottom as part of the redevelopment works to accommodate City Parks and the Animal Warden Team.</p> <p><i>Wards affected: All Wards</i></p>	25 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Roy Pickard Tel: 01273 292145</p>
AUDIT & STANDARDS COMMITTEE - 9 JANUARY - 4.00PM				
57528	<p>2016/17 Annual Certification Report <i>All Committee Decisions</i> External audit report on housing benefit claims</p> <p><i>Wards affected:</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
57526	<p>2017/18 Audit Plan <i>All Committee Decisions</i> External audit annual plan</p> <p><i>Wards affected:</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61545	<p>Annual Surveillance Report <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
65259	<p>Corporate Risk Assurance Framework (CRAF) 2017-18 <i>All Committee Decisions</i></p> <p>This report provides the annual Corporate Risk Assurance Framework document which demonstrates arrangements in place through its senior officers for managing its business and keeping the council safe. The CRAF helps provide evidence of how the council meets Corporate Governance requirements.</p> <p><i>Wards affected: All Wards</i></p>	9 Jan 2018		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66415	<p>Strategic Risk Focus: SR30 Place Based Leadership; SR23 Seafront Investment; SR21 Housing Pressures; and SR26 Council Relationship with Citizens</p> <p><i>All Committee Decisions</i></p> <p>This is a regular item at the Audit & Standards Committee where Members request Risk Owners to attend and answer questions on specific strategic risks. At this meeting the focus will be on:</p> <p>SR30 Failure to demonstrate Place Based Leadership, unable to promote the City-Region's business economy, employment & training opportunities; a poor reputation in delivering value for money for the business rate payer;</p> <p>SR23 Unable to develop an effective Investment Strategy for the Seafront;</p> <p>SR21 Unable to manage housing pressures;</p> <p>SR26 Not strengthening the council's relationship with citizens.</p> <p><i>Wards affected: All Wards</i></p>	9 Jan 2018		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
66665	<p>Internal Audit and Corporate Fraud Progress Report</p> <p><i>All Committee Decisions</i></p> <p>Standard update report on work for the year to date.</p> <p><i>Wards affected: All Wards</i></p>	9 Jan 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66857	<p>Standards Update <i>All Committee Decisions</i> An update for members on standards-related matters since the last report</p> <p><i>Wards affected: All Wards</i></p>	9 Jan 2018		<p>Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 11 JANUARY - 4.00PM				
66728	<p>Fees & Charges 2018/2019 - Sport and Leisure, Venues and Libraries <i>All Committee Decisions</i> To seek committee approval for fees and charges 2018/2019 for Sport and Leisure</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Ian Shurrock Tel: 01273 292084, Kerry Taylor Tel: 01273 292707</p>
66975	<p>Royal Pavilion Estate Capital Project Phase 2 Update <i>All Committee Decisions</i> To update on the development of a Phase 2 capital project for the Royal Pavilion Estate.</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Val Birchall Tel: 01273 292571</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66973	<p>Update on Royal Pavilion and Museums Trust Arrangements <i>All Committee Decisions</i> To update on progress in establishing trust arrangements for the Royal Pavilion and Museums service, prior to seeking approval for the transfer agreements from the Policy, Resources and Growth Committee on 25 January 2018/ <i>Wards affected: All Wards</i></p>	11 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture Report Author: Val Birchall Tel: 01273 292571</p>
66830	<p>Brownfield Land Register <i>All Committee Decisions</i> To set out the new requirements for Local Planning Authorities to maintain a Brownfield Land Registers. <i>Wards affected: All Wards</i></p>	11 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture Report Author: Steve Tremlett Tel: 01273 292108</p>
66870	<p>Additional Local Information Validation Requirement – An un-redacted Viability Assessment / Affordable Housing Statement <i>All Committee Decisions</i> <i>Wards affected: All Wards</i></p>	11 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture Report Author: Chris Swain</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 15 JANUARY - 4.00PM				
57860	<p>School Admission Arrangements 2019/20 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
66588	<p>Proposal to Chage the Age Range of Blatchington Mill School <i>All Committee Decisions</i></p> <p>To report the outcome of the initial consultation on the proposal to change the age range of Blatchington Mill School. To make decision on whether or not to proceed to the publication of the statutory notice.</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515</p>
61646	<p>Families, Children and Learning Fees and Charges 2018/19 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Louise Hoten Tel: 01273 293440</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
64931	<p>Independent Visitors <i>All Committee Decisions</i> The report will update the Committee on the work of the Independent Visiting Service which aims to ensure that children and young people in care can have someone independent of the local authority to visit, befriend and advise them.</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>
65032	<p>Hilary Ferries <i>All Committee Decisions</i> Computing in Schools</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Hilary Ferries Tel: 01273 293738</p>
66826	<p>Annual Report of SACRE (Standing Advisory Council for Religious Education) <i>All Committee Decisions</i> This is the annual report of the work of SACRE. every Local Authority has to have a SACRE, responsible for the Agreed Syllabus for Religious Education and there is a duty to produce an Annual Report</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Hilary Ferries Tel: 01273 293738</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING & NEW HOMES COMMITTEE - 17 JANUARY - 4.00PM				
65157	<p>Housing First <i>All Committee Decisions</i> Update on the Housing First model of accommodating rough sleepers and single homeless people, exploring potential savings to the council and other public service providers.</p> <p><i>Wards affected:</i></p>	17 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Sue Forrest Tel: 01273 292960</p>
65198	<p>HRA Energy Strategy <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Miles Davidson Tel: 01273 293150, Alexander Fox Tel: 01273 290773</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65191	<p>Housing Revenue Account Budget and Investment Programme 2018/19 and Medium Term Financial Strategy <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2018		<p>Report of: Executive Director for Finance & Resources, Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Monica Brooks Tel: 01273 292279, Tracy John Tel: 01273 292150, Martin Reid Tel: 01273 293321</p>
66366	<p>Your Energy Sussex Tariff <i>All Committee Decisions</i></p> <p>Report to update on the Your Energy Sussex Energy tariff switching scheme</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Miles Davidson Tel: 01273 293150</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66872	<p>A request to purchase a piece of HRA land on Mile Oak Road <i>All Committee Decisions</i> A request to purchase a piece of HRA land on Mile Oak Road, Portslade has been made.</p> <p><i>Wards affected: North Portslade</i></p>	17 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Scott Lunn Tel: 01273290282</p>
NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 22 JANUARY - 4.00PM WHITEHAWK LIBRARY				
58235	<p>Equality & Inclusion Strategy Progress Update <i>All Committee Decisions</i> Annual update on progress on the actions identified in the council's Equality & Inclusion Policy Statement and Strategy.</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
58237	<p>Trans Needs Assessment action plan progress report <i>All Committee Decisions</i> Annual update reporting progress on the recommendations from the Trans Needs Assessment.</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65265	<p>PSPO Review <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
65261	<p>Community Protection Notices <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Wileman Tel: 01273 294630</p>
67088	<p>County Lines <i>All Committee Decisions</i></p> <p>Describes the emerging threat that drugs gangs from metropolitan areas pose to the city</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
67289	<p>International Migrants in Brighton and Hove <i>All Committee Decisions</i> launch of the International Migrant Needs Assessment</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
67244	<p>Community Safety and Crime in Brighton and Hove <i>All Committee Decisions</i> Update on crime trends and performance</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Peter Castleton Tel: 01273 292607</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 23 JANUARY - 4.00PM				
64830	<p>New bus shelters - criteria for selection of sites <i>All Committee Decisions</i> The report proposes a scoring methodology for assessing the priority requests for new non advertising shelters</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Owen McElroy Tel: 01273 290368</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66774	<p>Rights of Way Improvement Plan <i>All Committee Decisions</i> To seek committee approval for the review of the 2007-2017 Rights of Way Improvement Plan</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Robert Walker Tel: 01273 294349</p>
66771	<p>Stanmer Park Restoration - procurement of HLF project works and relocation of CityParks depot <i>All Committee Decisions</i> This report summarises the progress made to date on the project, and seeks agreement to proceed with tendering and appointment of main contractors.</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jonathan Dall</p>
66788	<p>Fees and Charges 2018/19 <i>All Committee Decisions</i> The purpose of this report is to set out the proposed 2018/19 fees and charges for the service areas covered by the Environment, Transport and Sustainability Committee in accordance with corporate regulations and policy.</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Gemma Jackson Tel: 01273 290721</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 30 JANUARY - 4.00PM				
61791	<p>Charges Report <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
61789	<p>Fees report <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
66615	<p>Joint Fees report <i>Health & Wellbeing Board</i></p> <p>Each year Adult Social Care update the fees paid to providers who provide care for residents in need of social care support. This year we are producing a Joint Fees report with our Clinical Commissioning Group.</p> <p><i>Wards affected: All Wards</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61787	<p>Market Position Statement for Adult Social Care <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
66820	<p>Local Safeguarding Children Board <i>Health & Wellbeing Board</i></p> <p>Annual report on LSCB with previous years achievements and next years priorities</p> <p><i>Wards affected: All Wards</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
66822	<p>Local Safeguarding Adults Board <i>Health & Wellbeing Board</i></p> <p>Annual report covering past achievements and next years priorities</p> <p><i>Wards affected:</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66824	<p>Direction of Travel update and Local Account Final report <i>Health & Wellbeing Board</i> Following the consultation report in November the Direction of Travel for Adult Social Care and the Local Account will be brought to the Board for final approval</p> <p><i>Wards affected: All Wards</i></p>	30 Jan 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805</p>
Decisions anticipated for February 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 8 FEBRUARY - 4.00PM				
58794	<p>Targeted Budget Management (TBM) 2016/17: Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Feb 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH OVERVIEW & SCRUTINY - 28 FEBRUARY - 4.00PM				
Decisions anticipated for March 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 29 MARCH - 4.00PM				
58804	<p>Attendance Support Procedure <i>All Committee Decisions</i> A new Attendance Support Procedure for all Council staff, which replaces the existing Attendance Management Procedure.</p> <p><i>Wards affected: All Wards</i></p>	29 Mar 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Laura Keogh</p>
67105	<p>Pay Policy Statement 2018/19 <i>All Committee Decisions</i> Statutory statement detailing a range of policies and approaches to how the council remunerates all employees of the council (excluding Schools).</p> <p><i>Wards affected: All Wards</i></p>	29 Mar 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Matt Naish Tel: 01273 295088</p>
LICENSING COMMITTEE - 1 MARCH - 3.00PM				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 5 MARCH - 4.00PM				
61613	<p>Assessing the impact of the term date pilot initiative <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
61648	<p>Education Capital Resources and Capital Investment Programme 2018/2019 <i>All Committee Decisions</i></p> <p>To inform the Committee of the level of available capital resources allocated to this service for 2018/19 and to recommend a Capital Investment Programme for 2018/19.</p> <p>To allocate funding available in the capital programme under Pupil Places and Condition investment for 2018/19.</p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2018		<p>Report of: Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515</p>
HEALTH & WELLBEING BOARD - 6 MARCH - 4.00PM				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 8 MARCH - 4.00PM				
66797	<p>Enforcement Policy <i>All Committee Decisions</i> An updated policy for the Enforcement Team</p> <p><i>Wards affected: All Wards</i></p>	8 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Nicola Hurley Tel: 01273 292114</p>
67207	<p>Community Infrastructure Levy - Draft Charging Schedule and Draft Regulation 123 List <i>All Committee Decisions</i> This report seeks approval to consult upon two documents required in the preparation of a Community Infrastructure Levy: a Draft Charging Schedule which has responded to an 8 week consultation exercise carried out upon the Preliminary Draft Charging Schedule approved by this committee in Sep 2017; and a Draft Regulation 123 List of infrastructure which may be funded in whole or in part by the levy.</p> <p><i>Wards affected: All Wards</i></p>	8 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Clare Flowers Tel: 01273 290443</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING & NEW HOMES COMMITTEE - 14 MARCH - 4.00PM				
65036	<p>New Homes for Neighbourhoods - Frederick Street <i>All Committee Decisions</i> This report focuses on development proposals for the Frederick Street site, which the team wishes to progress through to planning and construction stage. Members are asked to agree:</p> <ul style="list-style-type: none"> • final scheme design; and • rent levels and associated levels of HRA investment required. <p><i>Wards affected: St Peter's & North Laine</i></p>	14 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jo Thompson Tel: 01273 291466</p>
65335	<p>Potential purchase of properties with restrictive covenant <i>All Committee Decisions</i> <i>Wards affected: Queen's Park</i></p>	14 Mar 2018		<p>Report of:</p> <p>Report Author: Emma Kumar Tel: 01273 293297</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65145	<p>Potential Purchase of Properties with Restrictive Covenant - Exempt Category 3 <i>All Committee Decisions</i></p> <p><i>Wards affected: Queen's Park</i></p>	14 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Emma Kumar Tel: 01273 293297</p>
67108	<p>The procurement of Legionella Assessment and Control Services for housing stock <i>All Committee Decisions</i></p> <p>Seeking approval for the reprocurement of legionella services for communal hot and cold water systems.</p> <p><i>Wards affected: All Wards</i></p>	14 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Amy Wilkinson Tel: 01273 291811</p>
67199	<p>Community led housing update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293159</p>
<p>NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 19 MARCH - 4.00PM</p>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 20 MARCH - 4.00PM				
57369	<p>Official Feed and Food Controls Service Plan 2018/19 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>
57532	<p>2018/19 Local Transport Plan Capital Programme <i>All Committee Decisions</i></p> <p>Seeking approval of detailed allocation of approved LTP capital funding to specific projects and programmes for 2018/19, and noting indicative allocations for future years..</p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>
66777	<p>School parking enforcement <i>All Committee Decisions</i></p> <p>Outlining various measures to address illegal and anti-social parking outside schools</p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paul Nicholls Tel: 01273 293287</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
67148	<p>Official Feed and Food Controls Service Plan 2018/19 <i>All Committee Decisions</i> To agree the planned food safety and standards enforcement activity for 2018/19 as required by the Food Safety Act Code of Practice.</p> <p><i>Wards affected: All Wards</i></p>	20 Mar 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>
AUDIT & STANDARDS COMMITTEE - 27 MARCH - 4.00PM				
57530	<p>March 2018 Audit Progress Report <i>All Committee Decisions</i> External audit progress report</p> <p><i>Wards affected:</i></p>	27 Mar 2018		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Graham Liddell Tel: 01273 291323</p>
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				